

**MINUTES OF MEETING
LINCOLN PUBLIC LIBRARY
BOARD OF TRUSTEES
January 31, 2006**

CALL TO ORDER:

Chairman Karen Quinn called the meeting to order at 5:40 PM at the Lincoln Public Library.

PRESENT:

Karen Quinn, Chairman; Diane Walsh, Treasurer; Denise Blais and Kristine Donabedian, Trustees. Also in attendance was Becky Boragine, Library Director.

ABSENT

Will Postle, excused.

APPROVAL OF MINUTES:

The Minutes of the November 29, 2005, meeting were reviewed. A motion to accept the Minutes as presented was made by Denise Blais and seconded by Diane Walsh. The motion was approved unanimously.

DIRECTOR'S REPORT:

Ms. Boragine discussed the use of myspace.com on library computers. This website is used to put profiles and pictures of user

on the internet and communicate with other users. A discussion was prompted on how the library would handle this new site. Instant Messenger (IM) has been eliminated and further research will have to be done to decide if this is similar to IM.

The attendance of Ms. Boragine at the League of Cities and Town conference was discussed. Ms. Boragine stated that she was able to meet other Library Director's and confer with them on issues that affect their libraries.

Ms. Boragine reviews library statistics for the month of October.

FINANCIAL REPORT:

Treasurer Diane Walsh reported the following balances: Fines, \$5,003.76; Champlin account, \$1,688.87; Trustees account, \$49,694.36; Checking account, \$961.22; and Certificate of Deposit, \$26,166.12.

Because of the misspelling of "Library" the Board decided to cancel the order of t-shirts from Caddens Sportstown.

A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Denise Blais and seconded by Kristine Donabedian. The motion was approved unanimously.

UNFINISHED BUSINESS:

Ms. Boragine reported that nothing new has been discussed concerning contract negotiations.

Ms. Boragine reported that she spoke with the Town of Lincoln regarding their current security systems. Two bids for updating the Library's current security system were received from Sonitrol and ADT. Ms. Boragine handed out and explained these proposals. Ms. Boragine will contact two other security companies, American Fire Alarm and Shannix, and review her finding with the Board. Ms. Boragine stated that she put in for additional funds that would be added to the Library's FY2006/2007 budget which will cover the cost of this new system.

NEW BUISNESS:

The proposed budget for the FY2006/2007 was reviewed and accepted by the Board.

Ms. Boragine felt that the Public Library Association conference in Boston would be beneficial. Ms. Boragine will attend along with other staff members she feels would benefit from selected workshops.

The service policy and technology plans will be reviewed by the Board and discussed at a later date.

ANNOUNCEMENTS AND REMINDERS:

Ms. Boragine reviewed several upcoming programs for children, teens and adults.

ADJOURNMENT:

There being no further business, a motion was made by Denise Blais and seconded by Diane Walsh to adjourn the meeting at 7:00 PM. The motion was approved unanimously.

Respectfully submitted,

Caitlyn P. Tucker

Board Secretary